

**BOARD OF SELECTMEN  
MEETING MINUTES – November 5, 2018**

7:00 p.m. - Selectmen's Meeting Room, 63 Main Street, Northborough, MA

**MEMBERS PRESENT:** Dawn Rand, Chairman  
Jason Perreault, Vice Chairman  
Leslie Rutan, Clerk  
Timothy Kaelin  
Julianne Hirsh

\*Pledge of Allegiance

**APPROVAL OF MINUTES – OCTOBER 15, 2018 REGULAR MEETING**

Selectman Rutan moved the Board vote to approve the meeting minutes of the October 15, 2018 regular meeting as submitted; Selectman Perreault seconded the motion; all members voted in favor.

**7:00 p.m. - WILLIAM LYVER, POLICE CHIEF**  
Appointment of Special Police Officers.

Chief Lyver introduced Erica Abro and Robert Ekross and requested that the Board appoint them as special police officers.

Ms. Abro has an Associate's Degree in General Studies from Quinsigamond Community College, a Bachelor of Arts Degree in Psychology from Framingham State University and is currently enrolled in the Masters of Criminal Justice program at Southern New Hampshire University. She was a self-sponsored student at the Central Mass Chiefs of Police Associations Reserve Intermittent Program.

Mr. Ekross has a Bachelor's Degree in Criminal Justice from Becker College. He was a self-sponsored student at the 8<sup>th</sup> Massachusetts State Police Municipal Academy in New Braintree.

Selectman Rutan moved the Board vote to appoint Erica Abro and Robert Ekross as special police officers effective November 12, 2018 through June 30, 2019; Selectman Perreault seconded the motion. Vote 4-0 (Chairman Rand recused herself from the vote as she knows one of the candidates).

**7:05 p.m. - ROB THEVE, FIRE DEPARTMENT CAPTAIN**  
Presentation on Fire Department Collection for "Toys for Tots" Program.

Fire Captain Rob Theve was present to announce that the Northborough Fire Department is again an official drop-off site for the USMC Toys for Tots Collection Program. In addition to the Fire Department, additional drop-off sites are located at the Northborough Town Hall, Police Station and Library. Toys can be dropped off through December 10<sup>th</sup>. Captain Theve encouraged those in need to contact him.

## REPORTS

### Julianne Hirsch

- Encouraged residents to vote on November 6<sup>th</sup>.
- Thanked all the Veterans and their families for their service.
- Thanked the Police and Fire Chiefs for their reports.
- Thanked the Police Department for offering the Prescription Drug Take Back Day.
- Attended a recent meeting of the White Cliffs Committee and provided an update on their efforts.
- Reported that the Cultural Council is reviewing grant applications for the 2018 grant cycle. Also provided an update on their efforts.

### Timothy Kaelin

- Encouraged residents to vote on November 6<sup>th</sup>.
- Thanked the Police and Fire Chiefs for their reports.
- Thanked the Police Department for their routine presence throughout the schools.
- Thanked the Fire Department for their efforts with the Toys for Tots Program and thanked the community for their generous donations.
- Noted that a Veteran's Luncheon will be held at the Senior Center on November 9<sup>th</sup>.

### Leslie Rutan, Clerk

- Thanked the Police and Fire Chiefs for their reports.
- Thanked the Police Department for providing additional police presence at the election polls.
- Thanked the Police Department for teaching the DARE program to 7<sup>th</sup> grade students.
- Reminded residents that the Winter Gear Drive sponsored by Northborough Helping Hands are collecting donations through November 15<sup>th</sup>.
- Attended the recent tour of School buildings and grounds.
- Thanked Town Clerk Andrew Dowd and his assistant Karen Wilber for their efforts during the two weeks of early voting.
- Noted that a second input session for the Town Common will be held on November 13<sup>th</sup> at 7pm at Town Hall.
- Thanked Troop 101 for their annual Scouting for Food Drive held this past weekend to benefit the Food Pantry.

### Jason Perreault, Vice Chair

- Attended the recent meeting of the Master Plan Steering Committee and provided an update on their efforts.
- Encouraged residents to vote on November 6<sup>th</sup> and thanked Town Clerk Andrew Dowd and his staff for their efforts during the two weeks of early voting.
- Noted that the American Legion is offering a free dinner to Veterans and their spouses on November 8<sup>th</sup> at 5:30pm.

### Dawn Rand, Chair

- No report.

### John Coderre

- No report.

**7:10 p.m. - HEARING**

To consider an application from Margaritas Restaurant Group-Northborough, Inc. d/b/a Tia Juan's Margaritas Mexican Restaurant to change the manager of their All Alcoholic Beverages Restaurant License for premises located at 10006 Shops Way.

Lauren White introduced herself as the new manager of record for Tia Juan's Margaritas Mexican Restaurant at 10006 Shops Way. She has managerial experience in the restaurant industry having served as Assistant Manager and General Manager at other area restaurants. She is TIPS certified.

Sergeant Detective Brian Griffin conducted a background check on Ms. White and has no concerns to report.

Selectman Perreault moved the Board vote to approve the application as submitted by Margaritas Restaurant Group – Northborough, Inc. d/b/a Tia Juan's Margaritas Mexican Restaurant to change the manager of their All Alcoholic Beverages Restaurant License at 10006 Shops Way from Thomas Wood, Jr. to Lauren White; Selectman Rutan seconded the motion; all members voted in favor.

**PUBLIC COMMENTS**

None.

**APPROVAL/EXECUTION OF PLOWING AND TREATMENT AGREEMENTS FOR PRIVATE WAYS FOR THE 2018/2019 WINTER SEASON**

Selectman Kaelin moved the Board vote to approve and execute the plowing and treatment agreements for the 2018/2019 Winter Season for Harris Avenue and Maple Lane; Selectman Rutan seconded the motion; all members voted in favor.

**EXECUTION OF CEMETERY DEEDS 1066 & 1067**

Selectman Hirsh moved the Board vote to execute Cemetery Deeds 1066 & 1067 as presented; Selectman Rutan seconded the motion; all members voted in favor.

**OTHER BUSINESS**

None.

**7:20 p.m. - EXECUTIVE SESSION**

Selectman Perreault moved the Board vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (collective bargaining and litigation – re: Town vs. Anza) due to the Chair's determination that a discussion regarding these matters in an open meeting may have a detrimental effect on the position of the Board; Selectman Rutan seconded the motion, the roll call vote was taken as follows.

Hirsh	“aye”	Perreault	“aye”
Kaelin	“aye	Rand	“aye”
Rutan	“aye”		

Chairman Rand announced that the Board would return from Executive Session only to adjourn.

**8:30 p.m. – RETURN TO OPEN MEETING**

**ADJOURNMENT**

Selectman Rutan moved the Board vote to adjourn; Selectman Perreault seconded the motion; all members voted in favor.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Diane M. Wackell  
Executive Assistant to the  
Board of Selectmen

Documents used during meeting:

1. November 5, 2018 Meeting Agenda
2. October 15, 2018 Meeting Minutes
3. Memorandum – Appointment of Special Police Officers
4. Flyer – Toys for Tots
5. Information packet – Change of Manager
6. Plowing and Treatment Agreements
7. Cemetery Deeds